



LIFTING EQUIPMENT ENGINEERS ASSOCIATION REGISTRATION (TEAM CARD) SCHEME APPLICATION FORM

Before completing this form please read carefully the 'REGISTRATION (TEAM CARD) SCHEME Guidebook and Rules 2010 Edition'.

Complete one form for each applicant.

The following items should be e-mailed separately:

- (1) A passport style (head and shoulders) digital .JPEG photograph, featuring no hat or other obscuring feature. The file should be entitled as the applicant's name, date of birth and if known, LEEA student number.
- (2) If requested by LEEA, a scan/copy (PDF format) of all relevant qualification certificates. (Do not send originals at this stage. They will be requested later if required.)

Digital format is necessary as we cannot accept photographs in printed form to produce the card.

Send the photo and/or qualification copies via e-mail to team@leea.co.uk. To keep your payment card information safe, please send the completed application form via post to the address below, or fax it to 01480 436314.

Ensure that both the applicant's section and the sponsor's section are completed. Send the completed form to:

The Registrar
Lifting Equipment Engineers Association
3, Osprey Court, Kingfisher Way
Hinchingsbrooke Business Park
Huntingdon PE29 6FN
United Kingdom

APPLICANT'S SECTION

Personal Details

Surname:	First names:
Home address:	
Date of birth:	

Academic Qualifications

Date:	Qualification:

Professional/Trade Qualifications Including LEEA Qualifications

Date:	Qualification:

Occupational Experience - Current Job

Company name and branch if applicable:
Job title: Date of appointment:
Job title of person to whom you are responsible:
Number and jobs titles of personnel responsible to you:
Briefly describe your main responsibilities, duties and activities:

Occupational Experience - Previous Jobs

Dates:	Company name and location:	Job title:	Main responsibilities and duties:

Exemption From LEEA Examination Qualifications

Are you applying for registration by exemption? Yes / No (delete as appropriate)
If yes give the reason for not passing the LEEA examination:

Give details of the relevant work experience the applicant has received in his current employment:

Sponsor's Declaration

I declare that the information given in the above sponsor's report is true and that I have known the applicant since the date stated above and having read the above completed application form in conjunction with the REGISTRATION (TEAM CARD) SCHEME GUIDEBOOK AND RULES 2009 EDITION consider that his/her training, experience and conduct are suitable for the subjects and category of Registration applied for.	
Signature of sponsor:	Date:
Name of sponsor:	
Title:	
Name of organisation:	

Payment Details

(£5.00 Sterling + VAT (at the standard rate) per card, to be paid by **Credit/Debit Card** or by **Cheque** to above LEEA address).

Credit/Debit card payment:

Please complete the details below. Card type (please indicate):

MasterCard, Visa Credit, Visa Electron, Maestro, Solo, JCB, American Express.

Card number: _____

Card expiry date: ____ / ____

Security code (last 3 digits in signature box) _____

For Maestro and Solo cards the issue number or start date: _____

Cardholder's name (as on the card): _____

Cardholder's signature _____

Cheques:

Cheques should be made payable to:

Lifting Equipment Engineers Association

and must be enclosed with this completed Registration (Team Card) Scheme Application Form.