



## **Health and Safety Policy**

The LEEA is committed, so far as is reasonably practicable, to ensuring the health, safety and welfare of its employees and fully accepts its responsibility for other persons who may be affected by its activities. Overall responsibility for health and safety remains with the Chief Executive Officer, who may appoint competent persons to assist in meeting the statutory duties.

The company expects every employee and all trainees visiting the company to co-operate to ensure successful compliance with its statutory duties.

The company will assess and provide adequate control of health and safety risks arising from its work activities and will take steps to ensure its statutory duties are met at all times. Equipment will be provided and maintained in a safe condition and substances will be stored, handled and used in a safe manner.

The Company will provide and maintain safe and healthy working conditions and will aim to eliminate accidents and work related ill health.

Employees will be consulted on matters affecting their health and safety and will be encouraged to raise any concerns they may have. They will be given such information, instruction, supervision and training as is necessary to enable them to perform their work activities safely and to ensure competency at their tasks. Failure to follow statutory and Company health and safety arrangements will be treated as seriously as any other disciplinary issue.

This policy will be regularly monitored to ensure that the objectives are achieved. It will be reviewed and if necessary, revised in the light of legislative or organisational changes, but at least annually.

06 January 2010  
Geoff Holden  
Chief Executive Officer